

**CITY OF OKANOGAN
COUNCIL AGENDA
October 21st, 2025 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **PUBLIC HEARING**
Revenue Source Hearing
Ordinance No. 1249 Ad Valorem 1% Property Tax Increase for 2026
Ordinance No. 1250 2026 Fee Schedule
3. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
4. * **EXCUSE COUNCILMEMBERS**
5. * **APPROVAL OF MINUTES**
October 7, 2025 Council Minutes
October 7, 2025 Budget Workshop Minutes
6. * **APPROVAL OF VOUCHERS**
7. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
8. **DEPARTMENT HEAD REPORTS**
9. **COMMITTEE REPORTS**
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
Ordinance 1249 Ad Valorem 1% Property Tax Increase for 2026 – 1st Reading
Ordinance 1250 2026 Fee Schedule – 1st Reading

The City of Okanogan is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible.

Please contact the City Clerk's Office by Noon on any meeting date for assistance.

Integrated Underwater Services Contract Award

12. * **CORRESPONDENCE**

13. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

14. **COUNCILMEMBER'S COMMENTS**

15. **MAYOR'S REPORT**

16. **ADJOURNMENT**

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MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Jessica Blake, City Clerk Treasurer

Date: October 15, 2025

Subject: Ordinance No.1249: 1% Ad Valorem Tax

Attached for the first reading is Ordinance No. 1249, an Ordinance of the City of Okanogan, Washington, fixing the amount of the City of Okanogan's financial requirements to be raised by Ad Valorem Taxes upon all taxable property, both real and personal, within the City of Okanogan for the year 2026 for the Current Expense, Street, and Cemetery Funds.

This ordinance establishes the rate of tax levy to support the Current Expense, Street, and Cemetery Funds for the 2026 fiscal year. This Ordinance fixes a levy increase from \$351,730.21 to \$355,247.51 an increase of \$3,517.30 (1%) over the amount that was levied last year.

The preliminary budget being considered for 2026 proposes an allocation of these revenues between the Current Expense, Street and Cemetery Fund as follows:

Current Expense Fund	.219	\$ 77,800
Street Fund	.751	\$266,791
Cemetery Fund	.030	<u>\$ 10,657</u>
	100%	\$355,248

These percentages are appropriate for the 2026 revenue requirements of the various funds and will be adopted with passage of the Budget Ordinance.

Recommended Motion: I move to advance Ordinance No. 1249 to the November 4th, 2025 regular council meeting for a second reading.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Jessica Blake, City Clerk Treasurer

Date: October 15, 2025

Subject: Ordinance No. 1250: City of Okanogan 2026 Fee Schedule

Attached for a first reading is Ordinance No. 1250, the City's proposed 2026 Fee Schedule. This fee schedule was prepared based on the Budget Workshop held October 7th 2025.

These rate increases are consistent with the revenue assumptions proposed in the City's 2026 budget.

This ordinance adjusts several of the fees in our current schedule. The proposed base rate for water, in the city limits, for 2026 is \$71.71 and overage rate of \$3.15. The proposed base rate for sewer, in the city limits, for 2026 is \$66.61 and overage rate of \$4.80. The rates for sanitation will increase 3% for the contractor and 1% for the City.

The water and sewer rate increases were based on the CPI June to June 12-month average for the West area of 2.8%. A 20% senior discount will be implemented this year.

This ordinance repeals Ordinance No. 1237 and 1243 and will change user fees for water, sewer, and other administrative fees currently charged to the citizens of Okanogan.

Suggested Motion: I move to advance Ordinance No. 1250 to a second reading at the November 4th, 2025 regular Council Meeting.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: October 16, 2025

Subject: City of Okanogan Reservoir Cleaning & Inspection Contract Award

Integrated Underwater Services submitted an estimate to clean & inspect the water system reservoirs. These operations will take place while each reservoir is full utilizing a remote operated vehicle.

Suggested Motion: I move to approve Integrated Underwater Services estimate and award the contract in the amount of \$21,832.20.

DEPARTMENT HEAD REPORT

Clerk's Office

October 21, 2025

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 2nd Council October 2025
- Paid Vouchers for 1st Council October 2025
- Participated in Budget Workshop

2. Clerk Duties

- Distributed Correspondence and Agenda Items
- Responded to Public Records Request

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 1st Payroll for October 2025
- Completed quarterly reports

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed October delinquents
- Updated Website

7. Sports Complex

- Updated calendar of events

8. Wellness

- Participated in Wellness event October 16th

9. Clerk Treasurer

- Budget preparation
- Completed PWB quarterly reports
- Scheduled 2nd Grade City Hall Tour

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

October 21st, 2025

Patrolled the city

Animal Complaints

2 closed 2 open

Public Nuisance

2 closed

11 open including the following-

1701 2nd Avenue North (on going)

410 8th Street (on going)

708 Monroe Street (on going)

Blue Mountain Motel (on going)

803 2nd Avenue South (on going)

Vehicles and Traffic

1 closed

Department Head Report

Fire Department

October 21, 2025

Fire Department

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 209 calls
- Continued transferring inventory into First Due system

Training

- Truck checks
- Business Meeting
- Officers Meeting
- Search and Rescue
- Extrication Training

Fire Calls to Date

- Activated Alarm- 51
- Motor vehicle Accident- 33
- Motor vehicle fire- 16
- Brush Fire- 48
- Structure Fire- 4
- EMS Assist- 10
- Fire Other/Good Intent- 46
- Haz-Mat- 1

Hours Spent on Calls and Training to Date

- | | |
|--------------------|-----------------------------|
| • District: 87.02 | Man Hours to Date: 771.14 |
| • City: 28.27 | Man Hours to Date: 225.60 |
| • Training: 194.25 | Man Hours to Date: 2,646.50 |

Totals Calls to Date:

- District: 128
- City: 81

Events:

DEPARTMENT HEAD REPORT

Public Works

October 21, 2025

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Performed daily arsenic removal plant rounds
- Performed monthly water testing
- Performed annual water testing

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed vegetation management
- Performed cleaning rotating biological contactors
- Performed submitting the discharge monitoring report to DOE
- Performed replacing a bearing on rotating biological contactor #3
- Performed sewer camera repairs

Street Department

- Performed street sweeping operations
- Performed tree trimming
- Performed vegetation management
- Performed pouring sidewalk on Queen Street

Parks/Cemetery/Pool/City Hall/Airport

- Performed vegetation management
- Performed pouring & setting headstones as needed
- Performed funeral services as needed
- Performed crack sealing on the airport runway
- Performed replacing windsocks at the airport
- Performed the winterization process in parks
- Performed the winterization process at the swimming pool
- Performed plumbing repairs on the Legion Park Restrooms
- The Okanogan Kiwanis completed gazebo repairs at Legion Park

Shop

- Performed vehicle & equipment maintenance
- Continuing to advertise for a Mechanic

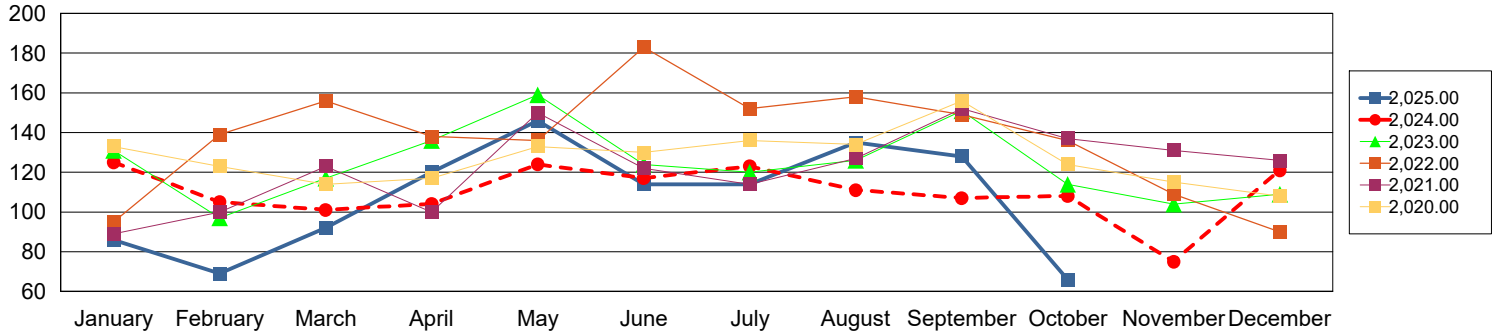
Other

- Performed monitoring the 3rd Avenue project
- Assisted the contactor on the 3rd Avenue project as needed
- Substantial completion was issued for the 3rd Avenue project
- Attended the IACC Conference in Wenatchee
- Seasonal employees completed the season
- Attended a Wellness event
- Michael Cannon's last day with the City was 10/17/2025



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **132**

- Thefts in last 30 days: **4**

- Burglary / Trespass in last 30 days: **6**

- Assaults / Disputes in last 30 days: **13**

- Traffic incidents in last 30 days: **10**

- Total City Incidents YTD: **1,185**

Traffic Stops: **55**

Law Incidents - Last 30 Days

OCSO

121

09/16/2025 08:30	THEFT OTHER	1ST	OKANOGAN	S25-05942
09/16/2025 12:12	DISORDERLY	2ND	OKANOGAN	S25-05953
09/16/2025 12:17	WELFARE CHECK	6TH	OKANOGAN	S25-05954
09/17/2025 04:01	JUVENILE PROB	5TH	OKANOGAN	S25-05962
09/17/2025 11:15	MHP TRANSPORT	3RD	OKANOGAN	S25-05970
09/17/2025 11:55	SUSPICIOUS	7TH	OKANOGAN	S25-05971
09/17/2025 14:23	CITIZEN CONTACT	4TH	OKANOGAN	S25-05976
09/18/2025 16:41	CITIZEN ASSIST	5TH	OKANOGAN	S25-05982
09/19/2025 00:38	MAL MISCHIEF	ELMWAY	OKANOGAN	S25-05988
09/19/2025 08:34	SUSPICIOUS	3RD	OKANOGAN	S25-05991
09/19/2025 10:53	ACCIDENT UNKINJ	ELMWAY	OKANOGAN	S25-05997
09/19/2025 16:41	THEFT OTHER	4TH	OKANOGAN	S25-06006
09/19/2025 18:49	SUSPICIOUS	2ND	OKANOGAN	S25-06009
09/19/2025 23:32	ANIMAL PROBLEM	4TH	OKANOGAN	S25-06011
09/20/2025 04:10	CITIZEN ASSIST	5TH	OKANOGAN	S25-06017
09/20/2025 04:34	WANTED PERSON	3RD	OKANOGAN	S25-06018
09/20/2025 15:22	CITIZEN ASSIST	ROSE	OKANOGAN	S25-06029
09/20/2025 17:00	EXTRA PATROL	NORMAN	OKANOGAN	S25-06031
09/20/2025 23:27	THEFT OTHER	2ND	OKANOGAN	S25-06037
09/21/2025 12:27	MHP TRANSPORT	CRESTVIEW	OKANOGAN	S25-06043
09/21/2025 12:47	BURGLARY	2ND	OKANOGAN	S25-06044

09/21/2025	15:00	THEFT OTHER	3RD	OKANOGAN	S25-06045
09/21/2025	18:25	CITIZEN DISPUTE	3RD	OKANOGAN	S25-06048
09/22/2025	08:42	CITIZEN ASSIST	5TH	OKANOGAN	S25-06054
09/22/2025	09:44	AGENCY REFERRAL	5TH	OKANOGAN	S25-06055
09/22/2025	10:29	DOMESTIC DISPUT	5TH	OKANOGAN	S25-06056
09/22/2025	23:43	SUSPICIOUS	2ND	OKANOGAN	S25-06078
09/23/2025	16:30	SUSPICIOUS	QUEEN	OKANOGAN	S25-06094
09/23/2025	16:34	DOMESTIC DISPUT	CRESTVIEW	OKANOGAN	S25-06092
09/23/2025	17:48	SUSPICIOUS	2ND	OKANOGAN	S25-06097
09/23/2025	18:44	DOMESTIC DISPUT	2ND	OKANOGAN	S25-06101
09/24/2025	00:05	CITIZEN DISPUTE	2ND	OKANOGAN	S25-06104
09/24/2025	10:51	CIVIL	2ND	OKANOGAN	S25-06111
09/24/2025	11:20	SUICIDAL PERSON	5TH	OKANOGAN	S25-06114
09/24/2025	14:08	CITIZEN ASSIST	5TH	OKANOGAN	S25-06116
09/24/2025	15:43	CITIZEN ASSIST	VALLEY	OKANOGAN	S25-06119
09/24/2025	15:48	CITIZEN ASSIST	5TH	OKANOGAN	S25-06118
09/24/2025	18:25	PARKING PROBLEM	2ND	OKANOGAN	S25-06123
09/25/2025	11:30	FOUND PROPERTY	RODEO TRAIL	OKANOGAN	S25-06136
09/25/2025	13:25	SEX OFF REGISTR	5TH	OKANOGAN	S25-06138
09/25/2025	13:28	FOUND PROPERTY	3RD	OKANOGAN	S25-06139
09/25/2025	14:48	SEX OFFENDER	5TH	OKANOGAN	S25-06142
09/25/2025	15:45	WARRANT ARREST	5TH	OKANOGAN	S25-06145
09/25/2025	18:21	ANIMAL STRAY	2ND	OKANOGAN	S25-06157
09/25/2025	19:00	OTHER CALLS	MAPLE	OKANOGAN	S25-06158
09/25/2025	19:14	ILLEGAL BURNING	2ND	OKANOGAN	S25-06159
09/25/2025	19:20	ANIMAL ABUSE	2ND	OKANOGAN	S25-06160
09/26/2025	11:58	SUSPICIOUS	NORMAN	OKANOGAN	S25-06174
09/26/2025	13:50	WELFARE CHECK	2ND	OKANOGAN	S25-06179
09/26/2025	19:21	CITIZEN ASSIST	3RD	OKANOGAN	S25-06189
09/26/2025	19:54	ALARM BURGLARY	2ND	OKANOGAN	S25-06191
09/27/2025	07:28	CITIZEN ASSIST	ELMWAY	OKANOGAN	S25-06198
09/27/2025	18:09	INFORMATION	2ND	OKANOGAN	S25-06211
09/28/2025	04:07	CITIZEN DISPUTE	4TH	OKANOGAN	S25-06221
09/28/2025	15:05	DOMESTIC DISPUT	HIGHWAY 20	OKANOGAN	S25-06230
09/28/2025	18:06	AGENCY ASSIST	PINE	OKANOGAN	S25-06232
09/29/2025	03:19	CITIZEN DISPUTE	MILL	OKANOGAN	S25-06242
09/29/2025	10:15	SUSPICIOUS	3RD	OKANOGAN	S25-06244
09/30/2025	12:41	FRAUD	2ND	OKANOGAN	S25-06274
09/30/2025	16:37	VIOLATE ORDER	5TH	OKANOGAN	S25-06285
10/01/2025	05:26	SUSPICIOUS	1ST	OKANOGAN	S25-06293
10/01/2025	16:48	DWLS	2ND	OKANOGAN	S25-06305
10/01/2025	17:17	SUSPICIOUS	2ND	OKANOGAN	S25-06307
10/01/2025	20:24	SUSPICIOUS	2ND	OKANOGAN	S25-06311
10/01/2025	22:54	SUSPICIOUS	MAPLE	OKANOGAN	S25-06314
10/02/2025	09:58	SUSPICIOUS	5TH	OKANOGAN	S25-06319
10/02/2025	10:24	CITIZEN ASSIST	4TH	OKANOGAN	S25-06320
10/02/2025	10:37	THREATENING	5TH	OKANOGAN	S25-06321
10/02/2025	13:17	TRESPASSING	2ND	OKANOGAN	S25-06326
10/02/2025	14:07	HARASSMENT	2ND	OKANOGAN	S25-06329
10/02/2025	15:19	AGENCY REFERRAL	2ND	OKANOGAN	S25-06332
10/02/2025	15:48	SEX OFF REGISTR	5TH	OKANOGAN	S25-06334
10/03/2025	16:28	VIOLATE ORDER	CONCONULLY	OKANOGAN	S25-06355
10/03/2025	21:49	SUSPICIOUS	MAPLE	OKANOGAN	S25-06359
10/04/2025	01:08	SUICIDAL PERSON	CRESTVIEW	OKANOGAN	S25-06362
10/04/2025	09:36	CITIZEN DISPUTE	CONCONULLY	OKANOGAN	S25-06365

10/04/2025 14:10	UTILITY PROBLEM	CONCONULLY	OKANOGAN	S25-06372
10/04/2025 14:32	JUVENILE PROB	ELMWAY	OKANOGAN	S25-06373
10/04/2025 15:13	CITIZEN CONTACT	2ND	OKANOGAN	S25-06377
10/04/2025 20:07	ANIMAL VICIOUS	TACOMA	OKANOGAN	S25-06380
10/04/2025 22:19	ANIMAL SICK	ELMWAY	OKANOGAN	S25-06382
10/05/2025 03:56	THREATENING	3RD	OKANOGAN	S25-06387
10/05/2025 07:30	SUSPICIOUS	OKANOGAN LANDFILL	OKANOGAN	S25-06388
10/05/2025 10:32	CITIZEN ASSIST	3RD	OKANOGAN	S25-06390
10/05/2025 11:56	CITIZEN ASSIST	3RD	OKANOGAN	S25-06391
10/05/2025 14:19	FOUND PROPERTY	5TH	OKANOGAN	S25-06395
10/05/2025 17:26	DOMESTIC DISPUT	5TH	OKANOGAN	S25-06398
10/06/2025 10:08	WARRANT ARREST	3RD	OKANOGAN	S25-06406
10/06/2025 11:15	CITIZEN ASSIST	1ST	OKANOGAN	S25-06408
10/06/2025 12:54	DISORDERLY	2ND	OKANOGAN	S25-06409
10/06/2025 15:10	AGENCY ASSIST	5TH	OKANOGAN	S25-06415
10/06/2025 17:28	FOUND PERSONS	MILL	OKANOGAN	S25-06422
10/06/2025 19:49	SUSPICIOUS	MAPLE	OKANOGAN	S25-06430
10/07/2025 10:44	SEX OFFENSE	5TH	OKANOGAN	S25-06437
10/07/2025 11:06	ACCIDENT NONINJ	2ND	OKANOGAN	S25-06439
10/08/2025 10:22	CITIZEN ASSIST	ELMWAY	OKANOGAN	S25-06456
10/08/2025 11:43	SEX OFFENDER	5TH	OKANOGAN	S25-06459
10/08/2025 13:18	DISORDERLY	1ST	OKANOGAN	S25-06464
10/08/2025 20:08	AGENCY ASSIST	2ND	OKANOGAN	S25-06474
10/08/2025 21:23	CITIZEN ASSIST	5TH	OKANOGAN	S25-06476
10/09/2025 10:58	TRESPASSING	2ND	OKANOGAN	S25-06485
10/09/2025 14:10	ATTEMPT-LOC TRF	4TH	OKANOGAN	S25-06492
10/09/2025 17:15	WEAPON OFFENSE	2ND	OKANOGAN	S25-06499
10/09/2025 17:31	DOMESTIC DISPUT	5TH	OKANOGAN	S25-06500
10/10/2025 10:21	FOUND PROPERTY	2ND	OKANOGAN	S25-06506
10/10/2025 13:22	DOMESTIC DISPUT	5TH	OKANOGAN	S25-06509
10/10/2025 18:55	SUSPICIOUS	ELMWAY	OKANOGAN	S25-06515
10/11/2025 03:06	SUSPICIOUS	2ND	OKANOGAN	S25-06526
10/11/2025 08:38	DOMESTIC DISPUT	2ND	OKANOGAN	S25-06528
10/11/2025 09:04	ANIMAL SICK	2ND	OKANOGAN	S25-06530
10/12/2025 01:16	SUSPICIOUS	4TH	OKANOGAN	S25-06548
10/12/2025 09:17	911 ABUSE	4TH	OKANOGAN	S25-06552
10/12/2025 10:37	ANIMAL SICK	2ND	OKANOGAN	S25-06556
10/12/2025 17:51	SUSPICIOUS	ELMWAY	OKANOGAN	S25-06563
10/12/2025 21:32	TRESPASSING	2ND	OKANOGAN	S25-06568
10/13/2025 18:41	ANIMAL PROBLEM	ELMWAY	OKANOGAN	S25-06586
10/14/2025 01:51	CITIZEN CONTACT	2ND	OKANOGAN	S25-06595
10/14/2025 17:00	AGENCY REFERRAL	MONROE	OKANOGAN	S25-06603
10/14/2025 20:29	BURGLARY	MILL	OKANOGAN	S25-06610
10/14/2025 21:26	WANTED PERSON	2ND	OKANOGAN	S25-06613
10/15/2025 16:31	CUSTODIAL INT.	5TH	OKANOGAN	S25-06624

EMS Calls - Last 30 Days

LIFELINE EMS	23	
09/16/25 13:25	TRANSFER PATIEN	E25-04697
09/18/25 18:29	MEDICAL	E25-04712
09/19/25 10:53	ACCIDENT UNKINJ	E25-04725
09/19/25 22:36	MEDICAL	E25-04739
09/20/25 11:20	FALL	E25-04746
09/21/25 09:22	MEDICAL	E25-04761
09/21/25 12:27	MHP TRANSPORT	E25-04765
09/22/25 22:02	ALARM MEDICAL	E25-04785
09/24/25 12:13	MEDICAL	E25-04801
09/25/25 10:13	MEDICAL	E25-04817
09/25/25 11:57	ALARM MEDICAL	E25-04820
09/27/25 17:23	ALARM MEDICAL	E25-04867
09/28/25 11:57	ALARM MEDICAL	E25-04879
10/06/25 12:14	MEDICAL	E25-04996
10/06/25 15:26	FALL	E25-04998
10/07/25 11:53	ALARM FIRE	E25-05011
10/08/25 17:24	FIRE OTHER	E25-05034
10/10/25 22:30	SUICIDAL PERSON	E25-05071
10/13/25 16:34	FALL	E25-05113
10/13/25 22:02	BREATHING	E25-05117
10/14/25 04:33	UNCONSCIOUSNESS	E25-05122
10/14/25 17:19	ACCIDENT UNKINJ	E25-05127
10/14/25 20:59	MEDICAL	E25-05132

Fire Calls - Last 30 Days

OKANOGAN FIRE DEPARTMENT FD03	5
09/19/25 10:53	ACCIDENT UNKINJ F25-01920
10/07/25 11:53	ALARM FIRE F25-02021
10/08/25 17:24	FIRE OTHER F25-02032
10/08/25 20:08	FIRE VEHICLE F25-02035
10/14/25 17:19	ACCIDENT UNKINJ F25-02061
OMAK FIRE	1
10/08/25 17:24	FIRE OTHER F25-02033

ORDINANCE No. 1249

AN ORDINANCE OF THE CITY OF OKANOGAN, WASHINGTON, FIXING THE AMOUNT OF THE CITY OF OKANOGAN'S FINANCIAL REQUIREMENTS TO BE RAISED BY AD VALOREM TAXES UPON ALL TAXABLE PROPERTY, BOTH REAL AND PERSONAL, WITHIN THE CITY OF OKANOGAN FOR THE YEAR 2026 FOR CURRENT EXPENSE, STREET FUND AND CEMETERY FUND

WHEREAS, The City Council of the City of Okanogan met October 21, 2025 to hear proposed revenue sources in consideration of its budget for the calendar year 2026; and

WHEREAS, the City's actual levy amount from the previous year was \$351,730.21 and

WHEREAS, the population of the City is less than 10,000.

NOW, THEREFORE, the City Council of the City of Okanogan do ordain as follows:

Section 1. Property Tax Levy.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$3,517.30 which is a percentage increase of 1% from the previous year's collection of \$351,730.21 but under the allowable amount from the highest lawful levy. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any annexations that have occurred and refunds made. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2026 tax year.

Section 2. Effective Date.

This Ordinance shall become effective from and after its passage by the City Council, approval by the Mayor and five days after publication of this ordinance, or a summary, as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OKANOGAN this _____ day of _____, 2025.

APPROVED:

Wayne Turner, Mayor

APPROVED:

W. Scott DeTro, City Attorney

ATTEST:

Jessica Blake, City Clerk Treasurer

ORDINANCE NO. 1250

AN ORDINANCE REPEALING ORDINANCE NO. 1237 AND 1243 AND ESTABLISHING USER FEES AND CHARGES FOR THE CITY OF OKANOGAN FOR FISCAL YEAR 2026

WHEREAS, The City of Okanogan has by Ordinance 762, enacted December 15, 1992, ordained that all administrative fees, utility rates, and other charges of the City shall be set by ordinance; and

WHEREAS, the City Council adopted a one-year rate structure by Ordinance No. 1237, and amended by Ordinance No. 1243, which set fees, rates and charges through December 31, 2025; and

WHEREAS, the City Council did hold a Budget Workshop on October 7, 2025 to review the proposed 2026 City of Okanogan Fee Schedule; and

WHEREAS, the City Council did hold public hearings on October 21, 2025 and November 4, 2025 regarding such proposed 2026 City of Okanogan Fee Schedule.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OKANOGAN DO ORDAIN AS FOLLOWS:

Section 1. Repealer. Ordinance Numbers 1237 and 1243 are hereby repealed, effective December 31, 2025.

Section 2. Fee Schedule Adopted. The attached fee schedule of administrative fees, utility rates, and other charges, marked as Appendix A, Appendix B and Exhibit A are hereby adopted as the 2026 fee schedule of the City of Okanogan.

Section 3. Effective Date for Implementation of New Fees. The fees adopted within Appendix A, Appendix B and Exhibit A attached hereto, will commence and shall be effective January 1, 2026.

Section 4. Effective Date. This ordinance shall become effective from and after its passage by the City Council, approval by the Mayor and five days after publication of this ordinance, or a summary, as provided by law.

ADOPTED by the City Council of the City of Okanogan and approved by the Mayor thereof this _____ day of _____, 2025.

APPROVED:

Wayne Turner, Mayor

APPROVED:

W. Scott DeTro, City Attorney

ATTEST:

Jessica Blake, Clerk Treasurer

Filed with City Clerk: _____

Passed by City Council: _____

Date Published: _____

Date Effective: _____

BUSINESS, ANIMAL, and FIRE DEPARTMENT						
	2021	2022	2023	2024	2025	2026
BUSINESS LICENSE FEES						
General Business License	N/A	N/A	N/A	N/A	10.00	10.00
Home Occupation Business License	N/A	N/A	N/A	N/A	10.00	10.00
Non-Resident Business License	N/A	N/A	N/A	N/A	10.00	10.00
Non-Profit Business License	N/A	N/A	N/A	N/A	0.00	0.00
ANIMAL FEES:						
Dog Tag - Neutered/Spayed	20.00	20.00	20.00	20.00	20.00	20.00
Dog Tag - Unneutered/Unspayed	65.00	65.00	65.00	65.00	65.00	65.00
License acquired after 1/31 for animal subject to license, add late fee	30.00	30.00	30.00	15.00	15.00	15.00
Replacement Tag	10.00	10.00	10.00	10.00	10.00	10.00
Animal Impound Fee: 1st Impound \$50; 2nd \$90; 3rd \$170; 4th & UP \$210						
<i>Fees increase progressively for each impound as long as animal is owned by same owner</i>						
Daily Boarding Fee Weekday (including 1st & last day, in addition to Impound Fee above)	25.00	25.00	25.00	25.00	25.00	25.00
Daily Boarding Fee Weekends and Holidays(including 1st & last day, in addition to Impound Fee above)						75.00
Potentially Dangerous Dog License	400.00	500.00	500.00	500.00	500.00	500.00
RENEWAL of Potentially Dangerous Dog License	200.00	250.00	500.00	500.00	500.00	500.00
FIRE DEPARTMENT:						
Air Compressor						
a) Fire Dept. SCBA 2216 30 minutes	5.00	5.00	5.00	5.00	6.00	6.00
b) Fire Dept. SCBA 4500 60 minutes	7.00	7.00	7.00	7.00	10.00	10.00
c) Fire Dept. Cascade Bottles	18.00	18.00	18.00	18.00	20.00	20.00
d) Private SCBA 2216 30 minutes	8.00	8.00	8.00	8.00	10.00	10.00
e) Private SCBA 4500 60 minutes	12.00	12.00	12.00	12.00	15.00	15.00
f) Private	30.00	30.00	30.00	30.00	30.00	30.00
Commercial Fire Inspection	N/A	N/A	N/A	N/A	25.00	25.00
Fire Department Report Fees	10.00	10.00	10.00	10.00	10.00	10.00
Civil Infractions						
a) 1st Offense	50.00	50.00	50.00	50.00	50.00	50.00
b) 2nd Offense	100.00	100.00	100.00	100.00	125.00	125.00
c) 3rd Offense	150.00	150.00	150.00	150.00	250.00	250.00

MISCELLANEOUS FEES:	2021	2022	2023	2024	2025	2026
Building Permit Past Due Fee - Assessed when permit payment is 30 days past due	21.00	25.00	25.00	25.00	25.00	25.00
Burn Permits	20.00	20.00	20.00	25.00	25.00	30.00
Outdoor Burning Violation (OMC 8.36.070 Per Fee Schedule)	600.00	600.00	600.00	250.00	250.00	250.00
Camping						
a) Non-Motorized	7.00	7.00	10.00	10.00	10.00	10.00
b) Motorized	18.00	18.00	10.00	10.00	10.00	10.00
Copy Fee - Black & White (per copy)	0.30	0.30	0.30	0.30	0.50	0.50
Copy Fee - Color (per copy)	1.00	1.00	1.00	1.00	1.00	1.00
Copy Fee - 2 sided (single sheet - black & white)	0.50	0.50	0.50	0.50	0.75	0.75
Copy Fee - 2 sided (single sheet - color)				1.25	1.50	1.50
Bill reprint				1.00	1.00	1.00
Council Chamber Rental (NON-REFUNDABLE) <i>Mayor/Clerk has the authority to waive this fee</i>	30.00	30.00	30.00	30.00	30.00	30.00
Delinquency Disconnect Charge/Actual Disconnect or Posting Fee	70.00	70.00	75.00	75.00	75.00	75.00
Delinquent Letter Fee	20.00	20.00	20.00	20.00	20.00	20.00
Delinquent/Penalty Charge	20%	20%	20%	20%	20%	20%
Delinquency Reconnection Charge						
Fireworks Display Permit	40.00	40.00	40.00	40.00	40.00	40.00
Fireworks Seller Permit	40.00	40.00	40.00	40.00	40.00	40.00
Franchise Fee	1250.00	1250.00	1250.00	1250.00	1250.00	1250.00
Lien Fee	200.00	200.00	200.00	200.00	200.00	200.00
Lien Filing/Releasing Fees as set by the County	county	county	county	county	county	county
New Account Fee	8.00	9.00	9.00	10.00	10.00	10.00
Notary Services					15.00	15.00
NSF/Charge Back Check Fee	40.00	40.00	40.00	30.00	30.00	30.00
NSF Online Utility Payments Charge Back Fees Debit/Credit Card - Plus actual charge from vendor	60.00	60.00	60.00	30.00	30.00	30.00
NSF Online Utility Payments Charge Back Fees Echecks - Plus actual charge from vendor	60.00	60.00	60.00	30.00	30.00	30.00
Public Records Act Fees RCW 42.56.120					Per RCW	Per RCW
Special Event Permit Fee						50.00
Unauthorized Turn-On/Turn-Off OMC Code 13.04.100 & 13.04.160	350.00	350.00	350.00	350.00	350.00	350.00

WATER RATES AND CHARGES						
	2021	2022	2023	2024	2025	2026
City of Okanogan is charged the base water rate	59.00	61.07	65.89	67.93	69.76	71.71
Monthly Water Rates (each unit):						
Residential Rate in City - first 3,000 gallons	59.00	61.07	65.89	67.93	69.76	71.71
Each additional 1,000 gallons	2.59	2.68	2.89	2.98	3.06	3.15
Senior Residential Rate in City - first 3,000 gallons**	n/a	n/a	n/a	n/a	n/a	57.37
Senior Each additional 1,000 gallons in City**	n/a	n/a	n/a	n/a	n/a	2.52
Multi-family/Commercial in City Rate - first 3,000 gallons (each unit whether occupied or not)	59.00	61.07	65.89	67.93	69.76	71.71
Each additional 1,000 gallons	2.59	2.68	2.89	2.98	3.06	3.15
Rural Residential Rate - first 3,000 gallons	118.00	122.13	131.78	135.87	139.54	143.42
Each additional 1,000 gallons	5.18	5.36	5.78	5.96	6.12	6.30
Rural Multi-family/Commercial - first 3,000 gallons (Whether occupied or not)	118.00	122.13	131.78	135.87	139.54	143.42
Each additional 1,000 gallons	5.18	5.36	5.78	5.96	6.12	6.30
Water Availability Fee - This fee is applicable to all Water Customers if meter is OFF.	20.00	25.00	25.00	25.00	25.00	25.00
Monthly Charge - Whether services are being used or not. All Shared meters shall receive monthly base rate on both units and share overages equally.						
Delinquency/Penalty Charge	20%	20%	20%	20%	20%	20%
Water Service Call Charge:						
a) During Normal Working Hours (fee for one turn off and subsequent turn on)	0.00	0.00	0.00	0.00	0.00	0.00
b) Outside of Normal Working Hours (Separate Charge for each call out to turn off or on)	115.00	115.00	125.00	125.00	135.00	135.00
c) Turn off for delinquencies (Whether or not service is actually physically disconnected)	70.00	70.00	75.00	75.00	75.00	75.00
to include Bank owned homes.						
** To qualify for the Senior Residential Rate, you must show proof that you are currently receiving the property tax exemption for the property through the Okanogan County Assessor's Office						

WATER INSTALLATION CHARGES and TEMPORARY HYDRANT PERMIT	2021	2022	2023	2024	2025	2026
Installation of Services:						
a) 3/4 x 5/8 inch Water Service (plus General Facilities Charge and ERU)	2100.00	2100.00	2289.00	2359.96	2423.68	2423.68
b) 1 inch Water Service (plus General Facilities Charge and ERU)	2350.00	2350.00	2561.50	2640.91	2712.21	2712.21
c) 1 1/2 inch Water Service (plus General Facilities Charge and ERU)	2450.00	2450.00	2670.50	2753.29	4820.00	4820.00
d) 2 inch Water Service (plus General Facilities Charge and ERU)	2600.00	2600.00	2834.00	2921.85	5470.00	5470.00
e) 3 inch Water Service (plus General Facilities Charge and ERU)					6850.00	6850.00
f) 4 inch Water Service (plus General Facilities Charge and ERU)					7750.00	7750.00
g) 6 inch Water Service (plus General Facilities Charge and ERU)					10300.00	10300.00
h) General Facilities Charge	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00
i) Per ERU	500.00	500.00	500.00	500.00	500.00	500.00
j) Fire Suppression Line/Connection Costs Incurred	500.00	500.00	500.00	500.00	500.00	500.00
** All connection fees are based on a standard type connection. Additional materials, road crossings, boring pipe under roadway or labor, will be an additional charge to the connection fee.						
* Live Tap Connection Fee up to 12 inch in diameter X 1 inch. Additional cost for larger sizes.				550.00	550.00	550.00
* Connection to Developer Provided Water Connection						
a) 3/4 x 5/8 inch Water Service	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00
b) General Facilities Charge	1500.00	1500.00	1500.00	1500.00	1500.00	1500.00
c) Per ERU	500.00	500.00	500.00	500.00	500.00	500.00
d) Fire Suppression Line	500.00	500.00	500.00	500.00	500.00	500.00
* This rate applicable where the developer provides the water system connection with City of Okanogan's standard 3/4 inch meter box. Larger water services will be charged additional cost according to size of water meter.						
Authorized Temporary Hydrant Connection and/or Account Setup:						
a) Setup Fee	70.00	70.00	73.00	75.26	77.00	77.00
b) Daily Rental Fee	10.00	10.00	11.00	11.34	11.50	11.50
c) Use rate for each 1000 gallons or portion of 1000 gallons used	5.00	5.00	6.00	6.19	6.25	6.25
d) Refundable Damage Deposit	n/a	n/a	n/a	n/a	n/a	500.00
Relocation of Service:						
a) 3/4 x 5/8 inch Water Service					2045.00	2045.00
b) 1 inch Water Service					2245.00	2245.00
c) 1 1/2 inch Water Service					3830.00	3830.00
d) 2 inch Water Service					4300.00	4300.00

**** To qualify for the Senior Residential Rate, you must show proof that you are currently receiving the property tax exemption for the property through the Okanogan County Assessor's Office**

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CEMETERY						
	2021	2022	2023	2024	2025	2026
CEMETERY:						
Full Lots	450.00	450.00	490.00	700.00	700.00	750.00
Endowment (providing for continued support & maintenance)	40.00	40.00	45.00	50.00	50.00	75.00
Half Lots	300.00	300.00	325.00	550.00	550.00	550.00
Endowment (providing for continued support & maintenance)	40.00	40.00	45.00	50.00	50.00	75.00
Opening and Closing Graves**						
a) Weekdays-During Normal Work Hours & at least 72 Hours Advance Notice	525.00	525.00	570.00	700.00	700.00	750.00
b) Weekend-Holidays or Overtime & at least 72 Hours Advance Notice	735.00	735.00	800.00	1000.00	1000.00	1000.00
c) Weekdays-Infants and Ashes (Urns) During Normal Work Hours & at least 72 Hours Advance Notice	230.00	230.00	250.00	500.00	500.00	500.00
d) Weekend-Holidays or Overtime (Urns & Infants) & at least 72 Hours Advance Notice	315.00	315.00	340.00	675.00	675.00	675.00
Extra Charge for Winter Full Burials: December 1 - February 29	115.00	115.00	125.00	150.00	150.00	150.00
Extra Charge for Winter (Ashes) Urn or Infant: December 1 - February 29	65.00	65.00	70.00	100.00	100.00	100.00
Setting Headstones						
a) Single Headstone	120.00	120.00	130.00	200.00	200.00	220.00
b) Double Grave of Family Headstone	140.00	140.00	150.00	260.00	260.00	280.00
Exhumation Fee*						
a) Full Casket (unlined)	1100.00	1100.00	1100.00	1400.00	1400.00	1400.00
b) Full Casket (with liner)	650.00	650.00	650.00	1000.00	1000.00	1000.00
c) Cremation Urn	225.00	225.00	225.00	350.00	350.00	350.00
*Exhumation fee is for site excavation only. Ref RCW 68.50.160						
**Fee is charged for each Urn to be placed in grave						

CENTRAL VALLEY SPORTS COMPLEX USER FEES AND DEPOSITS						
	2021	2022	2023	2024	2025	2026
Baseball/Softball Field Use Charges (CITY DOES NOT PROVIDE FIELD PREPARATION)						
Tournaments: Listed Fee is for each day of the tournament						
a) Adult Participants (Over 17 years of age)	115.00	115.00	115.00	190.00	190.00	190.00
One Field	115.00	115.00	115.00	190.00	190.00	190.00
Two Fields	230.00	230.00	230.00	305.00	305.00	305.00
Three Fields	345.00	345.00	345.00	420.00	420.00	420.00
Four Fields	n/a	n/a	n/a	n/a	n/a	535.00
b) Youth Participants (17 years of age and Under)	60.00/Day	60.00/Day	60.00/Day	135.00/Day	135.00/Day	135.00/Day
One Field	60.00	60.00	60.00	135.00	135.00	135.00
Two Fields	120.00	120.00	120.00	195.00	195.00	195.00
Three Fields	180.00	180.00	180.00	255.00	255.00	255.00
Four Fields	n/a	n/a	n/a	n/a	n/a	315.00
League: (CITY DOES NOT PROVIDE FIELD PREPARATION)						
a) Adult League Fees per season per team in league	320.00	320.00	320.00	350.00	350.00	350.00
b) <i>Senior Teams half of adult league team price</i>				175.00	175.00	175.00
c) Youth League Fees per Season per Team in League	60.00	60.00	70.00	75.00	75.00	75.00
Soccer Field Use Charges (CITY DOES NOT PROVIDE FIELD PREPARATION)						
a) Adult League Fees per Season per Team in League	320.00	320.00	320.00	350.00	350.00	350.00
b) Adult League Tournament or Scheduled Use, Per field/Per day	120.00	120.00	120.00	190.00	190.00	190.00
c) Youth Tournament, Per field, Per day	60.00	60.00	60.00	135.00	135.00	135.00
d) Youth League Fees per season per Team in League	70.00	70.00	70.00	75.00	75.00	75.00
1. Not including Okanogan School District-Reference District Fees						
OKANOGAN SCHOOL DISTRICT - FEE PER YEAR	700.00	700.00	1000.00	1500.00	1700.00	1700.00
Sports Complex Concession Stand Rental - Tournament	160.00	160.00	160.00	200.00	200.00	200.00
Sports Complex Concession Stand Rental - Season				300.00	300.00	300.00
a) Damage Deposit Refundable at Completion of Tournament or Event	80.00	80.00	80.00	80.00	80.00	80.00
The Mayor may adjust authorized fees to accommodate special events. Any fee adjustments shall be in writing and reported to the Council at its next regular meeting.						

SWIMMING POOL CHARGES	2021	2022	2023	2024	2025	2026
General Admission						
Under 18 years of age	2.00	2.00	2.00	3.00	3.00	3.00
Under 18 years of age - 10 Unit Swim Pass	15.00	15.00	15.00	20.00	20.00	20.00
Parent/Tot Swim per Child (Parent must be in water with child/children)	2.00	2.00	2.00	3.00	3.00	3.00
Adult	5.00	5.00	5.00	7.00	7.00	7.00
Adult Lap Swims (EACH)	2.00	2.00	2.00	3.00	3.00	3.00
Adult Lap Swim Ticket	60.00	60.00	60.00	65.00	65.00	65.00
Adult - 5 Unit Swim Pass	15.00	15.00	15.00	20.00	20.00	20.00
Season Tickets: Okanogan Residents (Live in City Limits)						
a) First Child in Family	40.00	40.00	40.00	45.00	45.00	45.00
b) Second Child in Family	25.00	25.00	25.00	30.00	30.00	30.00
c) Adult	80.00	80.00	80.00	90.00	90.00	90.00
d) Family	135.00	135.00	135.00	150.00	150.00	150.00
Licensed Day Care						
a) Up to Six Children	90.00	90.00	90.00	100.00	100.00	100.00
b) Each additional Child	15.00	15.00	15.00	20.00	20.00	20.00
Season Tickets: Non-Residents and Rural						
a) First Child in Family	50.00	50.00	50.00	60.00	60.00	60.00
b) Second Child in Family	40.00	40.00	40.00	45.00	45.00	45.00
c) Adult	95.00	95.00	95.00	110.00	110.00	110.00
d) Family	150.00	150.00	150.00	170.00	170.00	170.00
Swim Lessons - <i>Price is for the first child in a family; add \$10.00 for each additional child</i>						
a) For Season Ticket Holders	40.00	40.00	40.00	50.00	50.00	50.00
b) Without Season Ticket	50.00	50.00	50.00	60.00	60.00	60.00
Evening Swim Lessons						
a) For Season Ticket Holders	40.00	40.00	40.00	50.00	50.00	50.00
b) Without Season Ticket	50.00	50.00	50.00	60.00	60.00	60.00
League Team Charge (Or in Kind in lieu of League Fees)	60.00	60.00	60.00	70.00	70.00	70.00
PARTIES (book through City Clerk's Office*)						
2 hours	150.00	150.00	150.00	190.00	190.00	200.00
3 hours	225.00	225.00	225.00	285.00	285.00	300.00
4 hours	300.00	300.00	300.00	380.00	380.00	400.00
* Cost is based on 3 lifeguards. If additional guards are required - additional charges will be assessed.						
Swim Practice, Swim Meets & 1 Saturday Swim (2 lifeguards - 90 hours estimated)	1500.00	1500.00	2000.00	2500.00	2700.00	2700.00

AIRPORT						
	2021	2022	2023	2024	2025	2026
Aircraft Tie Down (all aircraft except Commercial Use), per aircraft, per day	0.00	0.00	0.00	0.00	0.00	0.00
Aircraft Tie Down (all aircraft except Commercial Use), per aircraft, per month	25.00	25.00	25.00	25.00	25.00	25.00
Monthly Rent - Block Hangar (1)	120.00	120.00	120.00	125.00	125.00	125.00
Hangar Lease - ground lease per sq. ft. per year. Leasehold tax, if any, is additional (2)	0.12	0.12	0.12	0.12	0.12	0.12
Commercial Use (without annual commercial use agreement) per aircraft per month	No Fee	No Fee	No Fee	No Fee	No Fee	No Fee
a) ALL FUEL USED DURING STAY IS PURCHASED FROM CITY FACILITY						
Commercial Use (without annual commercial use agreement) per aircraft per month	40.00	40.00	40.00	40.00	40.00	40.00
a) ALL OTHER FUEL ARRANGEMENTS (3)						
Trailer Space Rental per month (1) K. Lester Rental Agreement	150.00	150.00	150.00	250.00	250.00	250.00
Commercial Use Agreement, annual (4)	200.00	200.00	200.00	200.00	200.00	200.00
(1) Due in advance. Payment is for a full month and due on the first day of the month. No prorated adjustments for periods of less than one month (30 days).						
(2) Due in advance. Payment due as described in Hangar Lease Agreement.						
(3) Commercial use fee is in lieu of daily or monthly tie-down fees. Due in advance. Payment is for a full month and due on the first day of use. No prorated adjustments for periods of less than one month (30 days).						
(4) Due in advance. Payment is for a full year. No prorated adjustments for periods of less than one year. Waived if commercial operations owns or rents hangar space.						

BUILDING CODE CONSTRUCTION FEES (UBC) (See Appendix B)						
	2021	2022	2023	2024	2025	2026
1. Building Permit Fees						
2. Grading Permit Fees						
3. Plumbing Permit Fees						
4. Mechanical Permit Fees						
5. Fire Department Permits						
a) Automatic Fire-Extinguishing Systems	15.00	15.00	15.00	15.00	15.00	15.00
b) Compressed Gases	15.00	15.00	15.00	15.00	15.00	15.00
c) Fire Alarm and Detection Systems and Related Equipment	15.00	15.00	15.00	15.00	15.00	15.00
d) Fire Pumps and Related Equipment	15.00	15.00	15.00	15.00	15.00	15.00
e) Flammable and Combustible Liquids	15.00	15.00	15.00	15.00	15.00	15.00
f) Hazardous Materials	15.00	15.00	15.00	15.00	15.00	15.00
g) Industrial Ovens	15.00	15.00	15.00	15.00	15.00	15.00
h) LP-Gas	15.00	15.00	15.00	15.00	15.00	15.00
i) Private Fire Hydrants	15.00	15.00	15.00	15.00	15.00	15.00
j) Spraying or Dipping	15.00	15.00	15.00	15.00	15.00	15.00
k) Standpipe Systems	15.00	15.00	15.00	15.00	15.00	15.00
l) Temporary Membrane Structures, Tents, and Canopies	15.00	15.00	15.00	15.00	15.00	15.00
6. Plan Review Fees (See Appendix B for rate structure)						
<i>Additional plan review fee per hour required by changes, additions or revisions to plans (minimum charge one-half hour). Any fees incurred for use of outside Consultants are in addition to City fees and will be the responsibility of the applicant.</i>	50.00	50.00	50.00	50.00	50.00	60.00
7. Other Inspections and Fees:						
a) Inspections outside of normal business hours, per hour (minimum charge one-half hour)	50.00	50.00	50.00	50.00	50.00	60.00
b) Re-inspection fees assessed under provisions of Sections 116.6 per inspection	50.00	50.00	50.00	50.00	50.00	60.00
c) Inspections for which no fee is specifically indicated, per hour (minimum charge one-half hour)	50.00	50.00	50.00	50.00	50.00	60.00
d) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge one-half hour)	50.00	50.00	50.00	50.00	50.00	60.00
8. Manufactured/Mobile Home Installation Permits Fees:						
<i>Including building permits and plan review fee for work pertaining to a home set-up in an approved manufactured home community as a park-set with stoops:</i>						
a) Single Unit Wide	285.00	285.00	285.00	285.00	285.00	285.00
b) Double Unit Wide	315.00	315.00	315.00	315.00	315.00	315.00
c) Triple Unit Wide and Larger	345.00	345.00	345.00	345.00	345.00	345.00
<i>Continued on Next Page</i>						

BUILDING CODE CONSTRUCTION FEES - Continued						
	2021	2022	2023	2024	2025	2026
9. Manufactured Home Installation Permit Fees:						
<i>Including building permit and plan review fee for work pertaining to a home set-up on a nominal permanent foundation on an individual lot with stoops:</i>						
a) Single Unit Wide	410.00	410.00	410.00	410.00	410.00	410.00
b) Double Unit Wide	455.00	455.00	455.00	455.00	455.00	455.00
c) Triple Unit Wide or Larger	500.00	500.00	500.00	500.00	500.00	500.00
10. Moved Building	55.00	55.00	55.00	55.00	55.00	55.00
<i>Not intended for human occupancy, such as a shed; utility, installation permit fee, NOT including building permit fee and plan review fee for work pertaining to a permanent foundation.</i>						
11. Commercial Structure/Coach, and/or a Moved Building						
<i>Non-utility installation permit fee, NOT including building permit fees and plan review fee for work pertaining to a permanent foundation and OTHER site work.</i>						
a) Single Unit Wide	285.00	285.00	285.00	285.00	285.00	285.00
b) Double Unit Wide	315.00	315.00	315.00	315.00	315.00	315.00
c) Triple Unit Wide or Larger	345.00	345.00	345.00	345.00	345.00	345.00
d) Utility Building Installation Permit	80.00	80.00	80.00	80.00	80.00	80.00
12. Demolition Permit Fee:						
a) Routine Utility	55.00	55.00	55.00	55.00	55.00	55.00
b) Primary Utility	100.00	100.00	100.00	100.00	100.00	100.00
c) Complex Utility	150.00	150.00	150.00	150.00	150.00	150.00
d) Structure - Base Fee +\$60/hr Inspection Fee					150.00	150.00
13. Public and Private Pools Installation Permit Fee: <i>Calculated same as building permit</i>						
14. Commercial Signs Installation Permit Fee: <i>Calculated same as building permit</i>						
15. Chimney Inspection Fee	50.00	50.00	50.00	50.00	50.00	60.00
16. Permits & Review Fees requiring other inspections & which no fee is specifically indicated shall be the fee for the work it most closely resembles.						
17. For use of outside consultants for plan reviews and special inspections:						
a) All costs incurred by the City, to include administrative and overhead costs						
18. State Code Fee	RCW	RCW	RCW	RCW	RCW	RCW

ZONING/PLANNING/PLANNING FILING AND VESTING FEES						
	2021	2022	2023	2024	2025	2026
1. Zoning Conditional Use Permit - Base Fee up to 10 hours Staff review	425.00	425.00	425.00	425.00	425.00	425.00
a) Additional Staff Review Time per Hour						60.00
2. Home Occupation Certificate:						
a) Administrative/Clerical	30.00	30.00	30.00	30.00	30.00	30.00
b) Other (Residential Use Commercial Zone-Outright or CUP)	100.00	100.00	100.00	100.00	100.00	100.00
3. Variance Petition	300.00	300.00	300.00	300.00	300.00	300.00
4. Zoning Text/Map Amendment Petition	500+*	500+*	500+*	500+*	500+*	500+*
5. Comprehensive Plan Amendment Petition	1000+*	1000+*	1000+*	1000+*	1000+*	1000+*
6. Annexation Petition:	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
7. Short Subdivision Application:						
a) Due at initial application	100.00	100.00	100.00	100.00	100.00	100.00
b) Due at Notice of Complete Application to start review process						
c) Short Plat Filing Fee	0.00	0.00	0.00	0.00	0.00	0.00
1. Base Fee	300.00	300.00	300.00	300.00	300.00	300.00
2. Per Lot in addition to Base Fee	25+*	25+*	25+*	25+*	25+*	25+*
8. Long Subdivision Application:						
a) Preliminary Approval Filing Fee <i>shall be a base fee, which includes an initial application filing fee, due at applications submission. The balance of the total base fee shall not be payable until the application is deemed complete and shall include an addition per lot cost plus*</i>						
1. Base Fee	600.00	600.00	600.00	600.00	600.00	600.00
2. Application Filing Fee	100.00	100.00	100.00	100.00	100.00	100.00
3. Cost per lot, in addition to base fee and application filing fee	25.00	25.00	25.00	25.00	25.00	25.00
b) Final Long Subdivision Approval Filing Fee <i>(in addition to preliminary fees already paid)</i>	200+*	200+*	200+*	200+*	200+*	200+*
<i>PROVIDED the final plat submitted is in substantial conformance with the preliminary plat approval. If there are substantial differences, the fee shall be calculated at an additional per half-hour cost exceeding a base three-hour total processing time.</i>						
1. Per half-hour cost	25+*	25+*	25+*	25+*	25+*	25+*
c) Long Plat Vacation Filing Fee	250.00	250.00	250.00	250.00	250.00	250.00
9. Site Plan Analysis: <i>requested prior to vesting an application for a permit shall be a base fee, plus a per hour fee in excess of one-hour of staff time developing the report.</i>						
a) Base Fee	50.00	50.00	50.00	50.00	50.00	60.00
b) Per Hour Fee	25.00	25.00	25.00	25.00	25.00	60.00
<i>Continued on Next Page</i>						

Appendix A

2026 FEES ORDINANCE 1250

ZONING/PLANNING/PLANNING FILING AND VESTING FEES-Continued						
	2021	2022	2023	2024	2025	2026
10. Boundary Line Adjustment or Parcel Consolidation						
a) Base Fee	75.00	75.00	75.00	75.00	75.00	75.00
b) Per Additional Affected Lot	10.00	10.00	10.00	10.00	10.00	10.00
11. Planned Unit Development						
a) Preliminary Planned Development: <i>approval filing fee shall be a base fee that includes an initial application filing fee due at application submission. The balance of the total base fee shall not be payable until the application is deemed complete, and shall include an additional per lot/unit fee plus*</i>						
1. Base Fee	600.00	600.00	600.00	600.00	600.00	600.00
2. Initial Application Filing Fee	100.00	100.00	100.00	100.00	100.00	100.00
3. Per Unit/Lot Fee	25.00	25.00	25.00	25.00	25.00	25.00
b) Final Planned Development Approval Filing Fee: <i>(in addition to prelim. fee paid) PROVIDED, the final planned development submitted is in substantial conformance with the preliminary development approval. If there are substantial differences, the fee shall be calculated at an additional per half-hour fee exceeding a base three-hour total processing time.</i>	200.00	200.00	200.00	200.00	200.00	200.00
1. Per Half-Hour Fee	25.00	25.00	25.00	25.00	25.00	25.00
12. Access Management Ingress/Egress Permit (Administrative Approval):	30+*	30+*				
a. Access Management Ingress/Egress Permit (Routine)	100+*	100+*	100+*	100+*	100+*	100+*
b. Access Management Ingress/Egress Permit (Complex)	200+*	200+*	200+*	200+*	200+*	200+*
13. Street/Alley Vacations Fee: <i>(in addition to any monies paid for subject right-of-way)</i>	125+*	125+*	125+*	125+*	125+*	125+*
14. Appeal Filing Fee:						
All costs incurred by the City in providing notice of the hearing. Fee is due and shall be paid prior to commencement of the hearing. The Appeals Board may make a recommendation to City Council for reimbursement of monies paid when there is an overriding circumstance.						
* Shall mean : <i>plus all costs incurred by the City to include, but are not limited to copies, postage, advertisement and use of outside consultants that are directly attributed to actions pertaining to a specific project or proposal in the review and approval process. These costs are the obligation of the proponent regardless of the outcome of the determination. The said cost shall be payable to the City upon presentation of an itemized bill.</i>						
PAST DUE BILLING FEES FOR PAST DUE PERMIT FEES	25.00	25.00	25.00	25.00	25.00	25.00

SEPA						
	2021	2022	2023	2024	2025	2026
1. State Environmental Policy Act (SEPA) compliance filing fee:						
a) Base Fee	75.00	75.00	75.00	75.00	75.00	75.00
1. For construction projects which are not specifically included within the identified scope of a related land use decision's threshold determination.	250.00	250.00	250.00	250.00	250.00	250.00
2. For land use applications included within land use application filing & vesting fees.						
b) Projects requiring more than one-hour of staff time processing and/or receiving a determination of significant (DS) and/or requiring further revision to the SEPA documentation after the close of the comment period shall be billed at \$50.00 an hour for staff time and all costs incurred by the City directly attributed to the SEPA compliance of the project.						
2. Shoreline Substantial Development Permit	500.00	500.00	500.00	500.00	500.00	500.00
a) Shoreline Substantial Development Permit Requiring a Hearing	550.00	550.00	550.00	550.00	550.00	550.00
3. Shoreline Conditional Use Permit or Shoreline Variance Filing Fees	600.00	600.00	600.00	600.00	600.00	600.00
4. Petitions for Project Related Shoreline Master Program Amendments	1000+*	1000+*	1000+*	1000+*	1000+*	1000+*
5. Floodplain Development Permit						
a) Administrative Approval	20.00	20.00	21.00	20.00	20.00	20.00
b) Minor Development (Routine)	100+*	100+*	100+*	100+*	100+*	100.00
c) Minor Development (Complex)	250.00	250.00	250.00	250.00	250.00	250.00
d) Substantial Development (Routine)	350.00	350.00	350.00	350.00	350.00	350.00
e) Substantial Development (Complex)	250+*	250+*	250+*	250+*	250+*	250+*
f) Variance	400+*	400+*	400+*	400+*	400+*	400+*
5. Petitions for project related Flood Hazard Reduction Program Amendments	1000+*	1000+*	1000+*	1000+*	1000+*	1000+*
6. Completion of an Elevation/Flood proofing Certificate for a structure not related to a valid permit	100.00	100.00	101.00	100.00	100.00	100.00
<i>* Shall mean : plus all costs incurred by the City to include, but are not limited to copies, postage, advertisement and use of outside consultants that are directly attributed to actions pertaining to a specific project or proposal in the review and approval process. These costs are the obligation of the proponent regardless of the outcome of the determination. The said cost shall be payable to the City upon presentation of an itemized bill.</i>						

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CITY OF OKANOGAN BUILDING DEPARTMENT PERMIT FEES 2026 APPENDIX B

BUILDING PERMIT QUICK VALUATIONS *PER SQUARE FT*

SINGLE FAMILY DWELLINGS	AVERAGE	GOOD
Type V Wood Frame	125.25 per sq ft	150.00 per sq ft
Type V Masonry	173.43 per sq ft	200.00 per sq ft
Second Floor	75.00 per sq ft	95.50 per sq ft
Basement (unfinished/Finished)	65.10 per sq ft	75.00 per sq ft
Uncovered Deck		45.00 per sq ft
Covered deck		50.00 per sq ft
Garage (wood frame/masonry/open)	75.00 per sq ft	80.00 M /50.00 O
Foundation Walls only		50.00 per sq ft

PLAN REVIEW FEES

Single Family Dwelling Work		45% of permit Fee
Other Non-Commercial Work		45% of Permit Fee
Commercial Work		65% of Permit Fee

STATE CODE FEE

Commercial		25.00
Residential		6.50

OTHER NON-COMMERCIAL

	UNHEATED	HEATED
Stick Frame (Garage, Shop, Storage)	65.50 per sq ft	75.00 per sq ft
Pole Building w/ Walls	35.00 per sq ft	40.50 per sq ft
Pole Building Roof only (Barn/Carport)	30.50 per sq ft	
Swimming Pool		150.00 Flat Fee
Wood Stove Permit		150.00 Flat Fee
Remodel/Repair - Major	50% of Average Sq ft Cost	
Remodel/Repair - Minor	25% of Average sq ft Cost	

BUILDING PERMIT FEES PART II

VALUE RANGE	BASE FEE*	PLUS ADD. 1000
\$1.00 - \$500.00	24.00	0.00
\$501.00 - \$2000.00	24.00	3.00 for add 100
\$2001.00 - \$40,000.00	69.25	11.00
\$40,001.00 - \$100,000.00	487.00	9.00
\$100,001.00 - \$500,000.00	1027.00	7.00
\$500,001.00 - \$1,000,000.00	3827.00	5.00
\$1,000,001.00 - \$5,000,000.00	6327.00	3.00
\$5,000,001.00 +	18327.00	1.00

*Base Fee is assessed on beginning value in applicable range. "Plus Add. 1000" is assessed for every additional \$1000

GENERAL PERMIT FEES	
PLUMBING FEES	
Permit Issuance	20.00
Issuance of each Supplemental permit	10.00
Each Plumbing Fixture on one trap or mutiple on one trap	7.00
Each Building Sewer and each trailer park sewer	15.00
Rainwater systems - per drain (inside building)	7.00
Each Cesspool (where permitted)	25.00
Each private sewer disposal system	40.00
Each Water Heater and/or vent	7.00
Each Gas-piping system one to five outlets	5.00
Each Additional gas piping outlet, per outlet	1.00
Each industrial waste pretreatment interceptor w/ trap & vent	7.00
Each installation, alteration, or repair of water piping &/or Eq.	7.00
Each repair or alteration of drainage or vent piping, each fix.	7.00
Each lawn sprinkler system on any one meter w/ BPD	7.00
Each Backflow Protective device 2" and smaller	7.00
Each Backflow Protective device over 2" diameter	15.00
Each Graywater system	15.00
Special Inspections and/or additional plan review	50.00
MECHANICAL FEES	
Permit Issuance	23.50
Issuance of each supplemental permit	7.25
Furnaces 100,000 BTU/h or less	14.80
Furnaces over 100,000 BTU/h	18.20
Installation or relocation of each floor furnace w/ vent	14.80
Suspended, recessed wall, or floor mounted Heater	14.80
Appliance vents	7.25
Rapeairs or Additions	13.70
Boilers, Compressors, & absorp. systems 0-3 horse system	14.70
Boilers, Compressors, & absorp. systems 3-15 horse system	27.15
Boilers, Compressors, & absorp. Systems 15-30 horse systems	37.25
Boilers, Compressors, & absorp. Systems 30 -50 horse systems	55.45
Boilers, Compressors, & absorp. Systems 50 + horse systems	92.65
Air handler 10,000 cfm or less	10.65
Air handler over 10,000 cfm	18.10
Evaporative Coolers	10.65
Vent Fan connected to single duct	7.25
Vent system not part of original system	10.65
Vent for hood	10.65
Incinerators domestic-type	18.20
Incinerators Commercial or Industrial-type	14.50
Misc	10.65
Special Inspection or any additional plan review	50.00

Exhibit A Ordinance #1250

2026

SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2025	2026	2026	2026
	Total	Contractor	City	Total
	Sanitation			Sanitation
Pickup once a week				
35 gallon can	18.52	13.83	5.14	18.97
65 gallon cart	23.53	17.59	6.51	24.10
95 gallon cart	29.98	22.39	8.32	30.71
Two 65 gallon carts	42.11	31.47	11.68	43.15
One 65 gallon & one 95 gallon cart	53.52	39.98	14.85	54.83
Two 95 gallon carts	58.98	44.05	16.37	60.42
35 gallon Can 1 x Carry Out	24.76	18.50	6.87	25.37
65 Gallon 1 x Carry Out	29.78	22.24	8.27	30.51
95 Gallon 1 x Carry Out	36.20	27.04	10.05	37.09
Pickup two times per week				
35 gallon can	39.11	29.22	10.85	40.07
65 gallon cart	47.63	35.59	13.21	48.80
95 gallon cart	60.45	45.16	16.78	61.94
Two 65 gallon carts	84.10	62.83	23.33	86.16
One 65 gallon & one 95 gallon cart	108.04	80.72	29.97	110.69
Two 95 gallon carts	120.96	90.37	33.55	123.92
Pickup three times per week				
35 gallon can	58.63	43.82	16.25	60.07
65 gallon cart	70.60	52.76	19.57	72.33
95 gallon cart	90.58	67.66	25.14	92.80
Two 65 gallon carts	126.13	94.22	35.00	129.22
One 65 gallon & one 95 gallon cart	161.15	120.39	44.71	165.10
Two 95 gallon carts	181.17	135.36	50.25	185.61

Exhibit A

2026

SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2025	2026	2026	2026
	Total	Contractor	City	Total
	Sanitation	0	0	Sanitation
Pickup four times per week				
35 gallon can	78.10	58.35	21.66	80.01
65 gallon cart	95.19	71.10	26.42	97.52
95 gallon cart	121.02	90.41	33.57	123.98
Two 65 gallon carts	168.18	125.66	46.64	172.30
One 65 gallon & one 95 gallon cart	216.19	161.50	59.98	221.48
Two 95 gallon carts	241.56	180.50	66.98	247.48
Pickup five times per week				
35 gallon can	97.66	72.97	27.09	100.06
65 gallon cart	119.01	88.91	33.02	121.93
95 gallon cart	151.02	112.82	41.90	154.72
Two 65 gallon carts	210.22	157.06	58.31	215.37
One 65 gallon & one 95 gallon cart	270.02	201.74	74.90	276.64
Two 95 gallon carts	302.02	225.65	83.77	309.42
Pickup six times per week				
35 gallon can	117.19	87.54	32.52	120.06
65 gallon cart	142.81	106.69	39.62	146.31
95 gallon cart	181.16	135.35	50.25	185.60
Two 65 gallon carts	252.28	188.48	69.98	258.46
One 65 gallon & one 95 gallon cart	323.99	242.05	89.88	331.93
Two 95 gallon carts	362.34	270.69	99.53	370.22
Additional Charge for carryout				
One, two or three cans				
a) Fifteen to fifty feet	6.13	4.53	1.75	6.28
b) Fifty-one to one hundred feet	10.13	7.52	2.86	10.38
Four cans				
a) Fifteen to fifty feet	12.18	9.07	3.40	12.47
b) Fifty-one to one hundred feet	20.26	15.06	5.70	20.76

Exhibit A

2026

SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2025	2026	2026	2026
	Total	Contractor	City	Total
	Sanitation	0	0	Sanitation
Commercial Dumpsters				
Pickup once a week				
One-yard dumpster bin	112.33	83.92	31.16	115.08
One & one half yard dumpster bin	132.56	99.04	36.76	135.80
Two-yard dumpster bin	160.02	119.56	44.38	163.94
Three-yard dumpster bin	255.99	191.25	71.01	262.26
Four-yard dumpster bin	293.32	219.14	81.37	300.51
Six-yard dumpster bin	372.38	278.22	103.28	381.50
Twenty-yard compactor dumpster (per pickup)	342.48	255.87	95.00	350.87
Pickup two times per week				
One-yard dumpster bin	176.73	132.03	49.04	181.07
One & one half yard dumpster bin	225.87	168.76	62.65	231.41
Two-yard dumpster bin	273.37	204.24	75.83	280.07
Three-yard dumpster bin	409.74	306.15	113.64	419.79
Four-yard dumpster bin	470.85	351.79	130.60	482.39
Six-yard dumpster bin	702.42	524.81	194.83	719.64
Pickup three times per week				
One-yard dumpster bin	230.62	172.31	63.96	236.27
One & one half yard dumpster bin	296.96	221.86	82.38	304.24
Two-yard dumpster bin	377.51	282.03	104.73	386.76
Three-yard dumpster bin	575.26	429.80	159.56	589.36
Four-yard dumpster bin	648.47	484.49	179.87	664.36
Six-yard dumpster bin	938.76	701.39	260.38	961.77

Exhibit A

2026

SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2025	2026	2026	2026
	Total	Contractor	City	Total
	Sanitation	0	0	Sanitation
Pickup four times per week				
One-yard dumpster bin	320.01	238.76	89.08	327.84
One & one half yard dumpster bin	419.73	313.16	116.85	430.01
Two-yard dumpster bin	482.48	359.97	134.32	494.29
Three-yard dumpster bin	741.76	553.44	206.48	759.92
Four-yard dumpster bin	827.42	617.33	230.35	847.68
Six-yard dumpster bin	1,176.71	877.95	327.57	1,205.52
Pickup five times per week				
One-yard dumpster bin	418.63	312.36	116.52	428.88
One & one half yard dumpster bin	491.24	366.52	136.75	503.27
Two-yard dumpster bin	586.54	437.63	163.28	600.91
Three-yard dumpster bin	907.55	677.11	252.66	929.77
Four-yard dumpster bin	1,004.89	749.77	279.73	1,029.50
Six-yard dumpster bin	1,673.19	1,248.38	465.78	1,714.16
Pickup six times per week				
One-yard dumpster bin	516.82	385.60	143.87	529.47
One & one half yard dumpster bin	568.79	424.38	158.34	582.72
Two-yard dumpster bin	690.96	515.55	192.33	707.88
Three-yard dumpster bin	1,072.83	800.45	298.65	1,099.10
Four-yard dumpster bin	1,182.76	882.47	329.25	1,211.72
Six-yard dumpster bin	1,827.75	1,363.71	508.80	1,872.51
One unit extra sanitation	5.17	3.86	1.43	5.29
One yard extra sanitation	28.53	21.29	7.94	29.23
1/2 yard extra sanitation	14.28	10.65	3.98	14.63
Cart Delivery	4.78	4.92	0.00	4.92
Dumpster Delivery	7.92	8.16	0.00	8.16
Delinquency/Penalty Charge	20.00%	20.00%	20.00%	20.00%

CUSTOMER		INTEGRATED UNDERWATER SERVICES LLC	
Name	City of Okanogan	Name	IUS
Contact	Shawn Davisson	Contact	Kristy Gessner
Address	120 3 rd Avenue North	Address	7074 Portal Way #110
City, State, Zip	Okanogan, WA. 98840	City, State, Zip	Ferndale, WA. 98248
Telephone	(509) 422 3600 ext. 17	Telephone	(509) 251-0892
Email	publicworks@okanogancity.com	Email	kristy@iusdiving.com
PROJECT INFORMATION		ESTIMATE	
Name	Reservoirs Inspection & Silt Removal	Number	2522
Location	Okanogan, WA.	Date	10/10/2025
SUMMARY			
Integrated Underwater Services LLC, is pleased to provide the following <i>estimate</i> for ROV services in Okanogan, WA. Two-person ROV team consists of a Pilot Supervisor and Pilot. IUS's General Terms and Conditions of Service are incorporated herein by this reference. Pricing is valid for 30 days. Thank you for the opportunity and please don't hesitate to contact me with any questions. To authorize the performance of this proposal, please execute the "Proposal Acceptance" below. Sincerely, Kristy Gessner Accounts Manager			
SCOPE OF WORK			
Internal inspection & silt removal of 5 reservoirs via ROV.			
PRICE SCHEDULE			
Item			
Mobilization (round trip)	\$550		
Inspection of East Reservoir	\$2,964		
Silt Removal from East Reservoir	\$950		
Inspection of North Reservoir	\$2,964		
Silt Removal from North Reservoir	\$950		
Inspection of West Reservoir #1	\$2,964		
Silt Removal from West Reservoir #1	\$950		

Inspection of West Reservoir #2	\$2,964		
Silt Removal from West Reservoir #2	\$950		
Inspection of Highland Reservoir	\$2,964		
Silt Removal from Highland Reservoir	\$950		
Subtotal	\$20,120		
Tax (8.5%)	\$1,710.20		
ESTIMATED TOTAL \$21,830.20			

INCLUDED LABOR/MATERIALS/EQUIPMENT

Price includes:

ROV inspection package & ROV cleaning package, full service report, color video and still photos in digital format

ASSUMPTIONS & EXCLUSIONS

- Billing is port to port at our Ferndale, WA. facility
- Pricing is based on WA. State Prevailing Wage Rates for Okanogan Co.
- Pricing is based on standard 10-hour weekday shifts (0800-1800, Monday to Friday)
- Premium time applies after 12 hours on standard shifts, Sundays and Holidays
- Silt removal deeper than 3" subject to additional hourly charge of \$450
- Additional services or equipment requested will be billed at current IUS tariff rates
- Additional third party items requested to be billed at cost + 20%
- Any permits required are to be provided by customer
- Discharge silt capture and disposal will be a site-specific additional charge.
- Pricing is based on information provided by customer. If operational conditions at the time of service are found to be different, a change order will be accepted.

PROPOSAL ACCEPTANCE

CUSTOMER:

The above prices and conditions are satisfactory and are hereby accepted. Integrated Underwater Services LLC is authorized to perform the work as proposed. The person signing below is doing so as a duly authorized Representative of Customer.

Signature: _____ Name: _____
 Date: _____ Title: _____
 PO Number _____

This proposal when executed represents a legal and binding Contract.

Contractor's license number: INTEGUS798C2

General Terms and Conditions

1. **Performance.** IUS will perform the work identified on the face page of this agreement identified within Scope of Work ("Services") at the general direction and supervision of Client and in conformance with applicable local, state, federal and industry standards. Unless otherwise expressly indicated on the face page of this agreement, the Services do not include any design, engineering, or similar technical services, and to the extent of such services are needed in connection with the project, it shall be the responsibility of the Client and provided by Client or third parties engaged by Client.
2. **WARRANTIES.** IUS MAKES NO (AND EXPRESSLY DISCLAIMS ANY) GUARANTEES, REPRESENTATIONS OR WARRANTIES AS TO THE PERFORMANCE OR SUITABILITY OF THE SERVICES AND ANY ASSOCIATED PERSONNEL, LABOR, EQUIPMENT, OR MATERIALS PERFORMED OR PROVIDED, INCLUDING BUT NOT LIMITED TO, ANY WARRANTIES OR REPRESENTATIONS AS TO COMPLETION TIMES OR OF RATES OF PROGRESS OF THE SERVICES, OR ANY WARRANTY OF SEAWORTHINESS, MERCHANTABILITY, OR SUITABILITY FOR ANY PARTICULAR USE OR PURPOSE.
3. **Payment.** Unless otherwise expressly provided on the face page of this agreement, any payment Client owes IUS shall be deemed earned as such services are performed, with payment to be made, without offset or deduction, net thirty (30) days after receipt of IUS's invoice. Late payments shall earn interest at the rate of 5% per month, or the maximum amount permitted by law, whichever is less. Client shall be responsible for and shall reimburse IUS for any and all costs and expenses (including attorney's fees) incurred by IUS for collections of payments overdue. A 3.5% surcharge will be added to all credit card payments.
4. **Maritime Lien.** IUS shall have a maritime lien against the Vessel or vessels, for all amounts due hereunder, which lien may be exercised even after delivery or surrender of the Vessel or vessels by IUS but will be deemed extinguished upon full payment.
5. **Additional Charges.** Any changes requested by Client in the Services at any time shall be compensated by Client at the rates provided by IUS on the face page of this agreement or in accordance with IUS's applicable commercial tariff then in effect. Client understands IUS may not have had an opportunity to inspect conditions relating to the Services so unknown or unanticipated conditions, changes in laws or required standards or directions by federal or state agencies shall be considered a change requested by Client. In the event IUS's performance is suspended or delayed by Client, government personnel, weather or any other reason beyond IUS's control, IUS shall be paid at the rates identified on the face page of this agreement or in accordance with IUS's applicable commercial tariff then in effect for personnel and equipment that is required to standby, including any subcontractor costs, for demobilization and mobilization costs, and other costs incurred as a result of such suspension or delay.
6. **Suspension or Termination by IUS.** IUS may suspend or terminate this agreement at any time in the event Client fails to timely pay amounts due, breach by Client of any provision within this agreement, and failure of Client to provide reasonable assurance of the ability to pay for the Services. Client shall be responsible for any and all charges incurred as a result of demobilization following such termination or suspension, in addition to charges for Services performed up until the date of termination.
7. **Force Majeure.** IUS shall not be deemed in default of this agreement or any duty hereunder to the extent that any delay of or failure to commence or complete performance of its obligations, without regard to fault, from any cause beyond its reasonable control, including, but not limited to, acts of God, mechanical breakdown, acts of any governmental body, acts or delays of other subcontractors or supplies, fire, flood, severe weather, and labor disputes.
8. **Indemnity.** To the fullest extent permitted by law, Client shall indemnify, hold harmless, and defend IUS and its subcontractors (of any tier) and their respective officers, employees, and agents from and against any and all claims, loss, risk, damage, demand, suit, judgment, and attorneys' fees and other kind of expense arising from, resulting from, or any manner directly or indirectly related to the Services, except to the extent as caused by IUS's sole or gross negligence or willful misconduct. **IN FURTHERANCE OF THE FOREGOING, CLIENT WAIVES ANY EXCLUSIVITY AFFORDED TO IT UNDER WORKERS COMPENSATION OR SIMILAR LAW, INCLUDING AS APPLICABLE INDUSTRIAL INSURANCE TITLE 51 RCW.**
9. **Consequential Damages.** Neither party shall be responsible for any consequential or special damages whatsoever (including but not limited to, business interruption, extra expense, loss of use of any property, or delay) arising out of or relating to the Services, the project, and/or this agreement, howsoever caused and regardless of whether the same results from the negligence of a party, or otherwise and even if the possibility of such was or could have been foreseeable.
10. **Insurance.** Client and IUS shall procure and maintain insurance covering their environmental liabilities, operations and indemnity obligations owed herein. Each party shall cause all of its insurers to waive subrogation in favor of the non-procuring party and with the exception of worker compensation/employers liability, shall cause its insurers to name the non-procuring party as additional insured thereunder with respect to each party's operations and the extent of the liabilities allocated within this agreement.
11. **Counterparts and Facsimile Signatures.** This agreement may be executed in two or more counterparts, each of which will be deemed an original and all of which together will constitute the same agreement. Facsimile or email signatures and/or acknowledgement and acceptance shall be considered valid.
12. **Severability.** The partial or complete invalidity of any one or more provisions of this agreement shall not affect the validity or continuing force and effect of any other provision. If any provision is invalid, in whole or in part, the balance of the provisions shall be considered reformed to reflect the intent of the parties to the greatest extent possible consistent with the law.
13. **Law/Venue.** The interpretation and performance of this agreement shall be governed by the United States general maritime rules of law and if there is no applicable general maritime rule of law, then the laws of the state in which the Services are being performed shall apply. Both parties submit to exclusive personal jurisdiction to the U.S. District Court located in Seattle, Washington. With further respect to any litigation arising hereunder, the substantially prevailing party shall be entitled to its legal fees and costs.

**CITY OF OKANOGAN
BUDGET WORKSHOP MINUTES
OCTOBER 7, 2025
Council Chambers & Zoom**

Call to Order

The Budget Workshop was called to order by Budget and Finance Committee Chairman Rob Gillespie at 5:30 p.m.

Present: Councilmembers: Greg Oyler, Rob Gillespie and Lisa Bauer

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Building Official/Permit Administrator Bryan Forbus, Fire Chief Brad Armstrong and Code Enforcement Officer Craig Caswell.

Approval of Agenda

Chairman Gillespie asked if there were any changes to the Agenda as presented. No changes were requested. The Agenda was approved as presented.

Budget Workshop and Discussion of Proposed 2026 Budget

Clerk Treasurer Jessica Blake, staff and council reviewed and discussed the 2026 Fee Schedule and 2026 Estimated Expenditures and 2026 Estimated Revenues. Topics discussed in length:

- 2026 Fee Schedule:
 - Animal impound fee – suggest increasing impound fee by \$10 for each occurrence.
 - Suggest increasing burn permit fee by \$5.
 - Suggest adding Special Event Permit Fee to help offset cost of road closure advertisements and staff time.
 - Suggest 20% discounted water/sewer rate for seniors in City limits who receive the property tax exemption at the county. There are currently 85 residents eligible.
 - Suggest adding a \$500 refundable damage deposit to temporary hydrant connection.
 - Suggest removing “Comprehensive” from “Comprehensive Plan Review” to avoid confusion with the Comprehensive Plan. Suggest removing assessment based on half hour and assessing fees a minimum of one hour.
 - Suggest updating Quick Valuation charges from 2002 International Residential Code (IRC) Fees to 2012 IRC fees.
 - Sunrise Disposal requested a 3% increase this year-they did not request an increase last year. Suggest increasing City Sanitation fee by 1%.

- 2026 Budget Requests:
 - Code Enforcement/Animal Control:
 - Fuel increased \$200.00
 - Fire Department:
 - FireCom Headset System for Engine 41/Installation \$12,000
 - Clerk's Office/City Hall:
 - City Hall staff Training increased \$1,000
 - Office Machinery & Equipment increased \$10,000 for computer replacements.
 - Airport Fuel System \$50,000
 - Public Works:
 - Vehicle/Equipment updates increased \$20,000
 - Green Waste Disposal Fees increased \$4,000 if no DOE Grant
 - Airport Fuel Purchases increased \$10,000
 - Airport courtesy car metal carport \$4,000
 - Building:
 - \$150,000 request for abatement decreased to \$50,000
- 2026 Estimated Expenditures:
 - Reviewed Totals by Funds.
 - Reviewed cemetery fund.
 - Reviewed request from Sheriffs Office for \$50,000 for NCW Task Force, council not interested at this time.
 - Reviewed Fire Department request for FireCom headset System for Engine 41.
 - Reviewed Hotel/Motel funds - will receive recommendations from Tourism Committee once all requests are reviewed.
 - Reviewed Street Fund
 - Reviewed Airport Fund: new Airport Fuel System and a carport for the airport courtesy car.
 - Reviewed difference between 2025 budget and the actual expenditures.
 - Reviewed Current Expense Fund.
 - Reviewed Cumulative Reserve Funds.
- 2026 Estimated Revenues:
 - Reviewed Interest Investment - decreasing
 - Reviewed Tourist Promotion – projected revenue down.
 - Reviewed Street Fund.
 - Reviewed Sanitation.
 - Reviewed Water & Sewer.
 - Reviewed ARPA Funds.
 - Reviewed Business Licensing.
 - Reviewed LGIP.
 - Reviewed Dog Tags.

- Reviewed Property Taxes.
- Reviewed City Assistance
- Reviewed Current Expense Fund.

Councilmember's Comments

There were no councilmember comments.

Mayor's Comments

Mayor Turner was not in attendance.

Adjournment

There being no further business, the Meeting was adjourned at 6:52 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Rob Gillespie, Chairman

ATTEST:

Jessica Blake, Clerk Treasurer

**CITY OF OKANOGAN
COUNCIL MINUTES
October 7, 2025**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: Greg Oyler, Eric Lind Sr., John Lyles, and Robert Gillespie.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Fire Chief Brad Armstrong, Building Official Bryan Forbus and Code Enforcement/Assistant Permit Administrator Craig Caswell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Lyles to approve the Agenda and Consent Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Councilmembers Denise Varner and Steve Streeter were excused with passage of the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of September 16, 2025 and the minutes of the Special Council Meeting of September 22, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56569 through 56622 dated October 7, 2025 in the amount of \$598,193.63, Payroll Checks numbered 56487 through 56502 and 56553 through 56568 in the amount of \$142,403.57 for September 2025, a Debit Card Transaction dated September 30, 2025 for \$587.47, a Debit card Transaction dated September 2, 2025 for \$257.86 and a Debit Card Transaction dated September 4, 2025 for \$110.80 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor for Public Comment.

Joshua of the Okanogan County Tourism Council addressed the council about an MOU for an informational kiosk to be placed at the Okanogan IGA parking lot. The tourism council would be updating and maintaining the kiosk.

Claire Painter reviewed kiosk's in other cities and towns around the county.

DEPARTMENT HEAD REPORTS

Director of Public Works Shawn Davisson submitted a written report and was excused from the meeting.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but reported to council:

- Nine permits were issued.
- Completed several inspections.
- Blue Mountain has completed and closed all items on Notice & Order.

Planner Christopher Johnson did not submit a written report and was not present at the meeting.

Fire Chief Brad Armstrong submitted a written report, answered Councilmembers questions and in addition announced the following:

- Burn Ban will be lifted Friday, October 10th.
- Updated department call stats to 206.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report and reviewed his report.

Clerk's Office submitted a written report and in addition announced the following:

- Budget preparation.
- Participated in union negotiations.
- Attended meetings with Sheriff and Task Force.
- Scheduled wellness event for October 16th.

Sheriff's Office submitted a written report but was not present at the meeting.

COMMITTEE REPORTS

There were no committee reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Progress Estimate 4 – 3rd Ave Reconstruction & Utility Replacement – Pipkin Construction

Mayor Pro Tem Bauer asked Clerk Treasurer Jessica Blake to introduce Progress Estimate 4 – 3rd Avenue reconstruction & Utility Replacement Project.

Oyler moved, seconded by Lind that the City issue payment to Pipkin Construction for Progress Estimate 4.

There was a brief discussion.

Ayes: Lind, Bauer, Gillespie, Lyles and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer announced:

- Reviewed combating Blight as part of WA-CELI Project.
- Reviewed Economic Alliance meeting.

MAYOR'S REPORT

There was no Mayor's report.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:26 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer